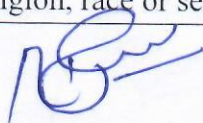


**GOVERNEMENT COLLEGE OF EDUCATION,
BULDHANA (M. S.) (310)**

(Affiliated : Sant Gadge Baba Amravati University, Buldhana)

Human Values and Professional Ethics Code of conduct
(Handbook) for various stakeholders

Sr. No.	Title	Date of Publication	Follow up
1	Human Values and Professional Ethics Code of conduct for Principal	26/06/2017	<ul style="list-style-type: none"> ➤ Provide inspirational and motivational value-based academic, executive leadership to the college through policy formation, operational management, optimization of human resources and concern for environment and sustainability. ➤ Conduct him / herself with transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the college. ➤ Promote the collaborative, shared and consultative work culture in the college, paving way for innovative thinking and ideas ➤ Manage private affairs in a manner consistent with the dignity of the profession. ➤ Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching, research & Extension Activities
2	Human Values and Professional Ethics Code of conduct for Faculty	26/06/2017	<ul style="list-style-type: none"> ➤ Four points from eleven point oath for teachers by Hon. Ex-President Late Dr. A.P.J. Abdul Kalam 1. First and foremost, I will love teaching. Teaching will be my soul. 2. I realize that am responsible for shaping not just students but ignited youths who are the most powerful resource, earth, on the earth and above the earth. I will be fully committed for the great mission of teaching. 3. As a teacher, it will give me great happiness, student of the class to perform exceedingly well. 4. All my actions with my students will be with kindness and affection mother, like a sister, father or brother. ➤ Treat other members of the profession in the same manner as they themselves wish to be treated ➤ Speak respectfully of other teachers and render assistance for professional betterment ➤ Refrain from making unsubstantiated allegations against colleagues to higher Authorities ➤ Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.



			<ul style="list-style-type: none"> ➤ To prepare Annual Departmental Academic Calendar at commencement of the session and one copy of it should be submitted to the principal and organize the planned events accordingly. ➤ Maintain their professional knowledge skills updated professionally for the proper discharge of duties assigned to faculty.
3	Human Values and Professional Ethics Code of conduct for Librarian	26/06/2017	<ul style="list-style-type: none"> ➤ Manage their private affairs in a manner consistent with the dignity of the profession. ➤ Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching, research & Extension Activities. ➤ Participate in extension, co-curricular and extracurricular activities, including the community service. ➤ All final year students should return their library token and library book based on library circular and obtain "NO DUE CERTIFICATE" from the library for getting final semester marks list & T. C. ➤ Students & Researchers can use well equipped Library study room from 11.00 to 5.00 p.m. with kind permission of the Principal/Librarian.
4	Human Values and Professional Ethics Code of conduct for Non-Teaching	26/06/2017	<ul style="list-style-type: none"> ➤ Every one of non-teaching staff of the college shall discharge duties efficiently and diligently to match with the administrative standards and performance norms laid down by the Government of M.S./U.G.C/University/College from time to time. ➤ Must join/attend the duty punctually every day. ➤ Assist in carrying out functions relating to the administrative responsibilities of the college and the university such as: assisting in appraising applications for admission. ➤ Advising and counselling students as well as assisting the conduct of university and college examinations, including all types of Examination works.
5	Human Values and Professional Ethics Code of conduct for Students	26/06/2017	<ul style="list-style-type: none"> ➤ Respect the rights and dignity of the student in expressing his / her opinion. ➤ Deal justly and impartially with students regardless of their religion, caste, gender, political, economic, social and physical characteristics. ➤ Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs ➤ Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare ➤ Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace



6	Human Values and Professional Ethics Code of conduct for Parents	26/06/2017	<ul style="list-style-type: none"> ➤ Try to see through Principal & Faculties that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for Mutual exchange of ideas and for the benefit of the institution.
7	Human Values and Professional Ethics Code of conduct for Alumni	26/06/2017	<ul style="list-style-type: none"> ➤ College values integrity, diversity, respect, freedom of inquiry and expression, trust, honesty and fairness and strives to integrate. These values into its education, research, health care and its business practices. ➤ We hope that all members of the college community take responsibility in sustaining the high ethical standards of the college. ➤ That alumni feel they are welcome at all college activities in any way in which they choose to participate.
8	Human Values and Professional Ethics Code of conduct for Society	26/06/2017	<ul style="list-style-type: none"> ➤ Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided ➤ Work to improve education in the community and strengthen the community moral and intellectual life ➤ Perform the duties of citizenship participate in community activities and shoulder responsibilities of public offices ➤ Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integration.



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